

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



November 2, 1992

ALL-COUNTY INFORMATION NOTICE I-59-92

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY DISTRICT ATTORNEYS
ATTENTION:
SPECIAL INVESTIGATION UNITS
STAFF DEVELOPMENT OFFICERS

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by SDSS

SUBJECT: The Eligibility Worker Handbook on the Prevention and Detection of Welfare Fraud

Attached is a copy of the new Eligibility Worker Handbook on the Prevention and Detection of Welfare Fraud which has been updated to reflect changes in fraud program policies and regulations.


This handbook, first published in December, 1979, was developed by the State Department of Social Services (SDSS), Fraud Bureau. It is designed to serve as a reference manual for county eligibility workers and to provide the resource material needed to conduct required induction and annual refresher training to eligibility staff in the area of welfare fraud.

In addition to covering the legal concepts and terminology associated with welfare fraud, this handbook also reviews the common casework methods of fraud prevention and detection. In addition, it provides an overview of the entire fraud process, including the fundamentals of referral, investigation, civil/criminal action, and courtroom demeanor.

If county staff needs assistance in planning fraud training sessions for eligibility workers, based on the principles outlined in this handbook, they should contact the SDSS, Fraud Bureau.

All requests for additional copies of this handbook as well as any comments or suggestions should be directed to:

Maureen Paizs
Fraud Bureau
744 P Street, MS 19-26
Sacramento, CA 95814
(916) 445-3417


MICHAEL C. GENEST
Deputy Director

Not Attachment (CWDs and DAs only)

cc: CWDA